



# my WILD Life CONNect

## SAFEGUARDING POLICY

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My Wild Life Connect is an online course supporting children as they work through the Wild for Life Activity Kits online.

Courses will be facilitated through the use of Google Classroom. Participants will be encouraged to have their cameras on to gain maximum benefit from the programme.

An adult will be required to be in attendance with each child throughout the online sessions.

The Course will be facilitated by a Wild for Life who will lead the programme and maintain good safeguarding standards and protocols throughout the online sessions.

### 1. INTRODUCTION

The safety and well-being of all participants, particularly children and young people, are of paramount importance in this online My Wild Life Connect course.

This policy outlines our commitment to safeguarding and the procedures in place to ensure that learners are protected while engaging in our Google Classroom-based activities.

### 2. PURPOSE

This policy aims to:

- Ensure the safety and welfare of all participants.
- Establish clear procedures for identifying and responding to safeguarding concerns.
- Promote a secure and respectful online learning environment.

### 3. SCOPE

This policy applies to:

- All staff involved in delivering the course.
- All learners enrolled in the course.
- Parents, carers or adult representatives of enrolled learners.
- Conduct and behaviour in the online learning environment and contact outside of the online session.

### 4. KEY PRINCIPLES

- The welfare and protection of young people is paramount.
- All children and young people, regardless of age, ability, gender, race, religion, or background, have the right to protection from harm.
- All concerns and allegations of inappropriate behaviour or evidence of verbal or physical abuse will be taken seriously and responded to appropriately.
- A safe online environment will be maintained through appropriate security and monitoring measures.



## 5. ROLES AND RESPONSIBILITIES

### **Safeguarding Lead:**

#### **Lisa Hobbs**

Responsible for coordinating safeguarding matters, receiving concerns, and ensuring appropriate action is taken.

### **Course Facilitators:**

- Ensure all interactions are appropriate and professional.
- Report any safeguarding concerns to the Safeguarding Lead immediately.
- Use only approved communication tools (e.g., Google Classroom).

### **Parents/Carers:**

- Supervise their child's participation when necessary.
- Agree to the My Wild Life Connect online Safety Charter
- To avoid sharing personal or specific information about their young person which could put them at risk
- Ensure that lessons are conducted in a private space where only authorised individuals can see or hear the session being conducted.

## 6. CODE OF CONDUCT FOR COURSE FACILITATORS

- Maintain professional boundaries in all online communication.
- Do not initiate one-on-one private communication with learners unless it is via a monitored channel within Google Classroom.
- No sharing of personal contact information.
- Do not record video sessions unless consent has been obtained from parents/carers.
- Ensure all content is age-appropriate and aligns with the course objectives.

## 7. ONLINE SAFETY PROTOCOLS

- Google Classroom will be used as the primary platform for learning and communication.
- Only registered users with approved email addresses will have access.
- Live sessions will be conducted using secure links and password protection.
- Chat features and comment threads will be monitored regularly.
- Participants will be encouraged to report any inappropriate content or behaviour to the Wild for Life coach.

## 8. RESPONDING TO SAFEGUARDING CONCERNS

If a safeguarding concern is raised:

- The Safeguarding Lead will be informed immediately.
- The concern will be documented securely and confidentially.
- If necessary, appropriate authorities (e.g., local child protection services or police) will be contacted.
- Parents/carers will be informed unless doing so would put the child at further risk.
- If another adult raises a safeguarding concern then the course facilitator should be contacted in the first instance.



## 9. DATA PROTECTION AND PRIVACY

- All personal data will be handled in accordance with data protection regulations (e.g., GDPR).
- Photos, videos, or personal information will not be shared outside of the group without specific consent.

## 10. TRAINING AND AWARENESS

- All staff and facilitators will undergo safeguarding and online safety training prior to course delivery.
- This policy will be reviewed and updated annually or in response to significant incidents or legislative changes.

## 11. CONTACT DETAILS

**Safeguarding Lead:** Lisa Hobbs **Email:** [Lisa@stableandwild.co.uk](mailto:Lisa@stableandwild.co.uk) **Phone:** 01234 881871